

AGENDA for
The 6th ITAC Meeting on December 16-18, 2003

Day 1, Tuesday, December 16, 2003

09:30 – 09:40 Opening of the meeting (K. Tomon and C. McCombie)

Block 1 Development in NUMO activities from last ITAC

09:40 – 10:00 Current status of NUMO activities

- Input to discussion on AEC long-term programme (S. Masuda)

10:00 – 12:00 Discussion of RC development

- Synthesis of comments on Chapter 7 of RC Level 3 from ITAC members

(C. McCombie)

- Work plans for major issues relevant to RC development (H. Umeki)

12:00 – 13:00 *Lunch*

13:00 – 15:30 Current status of NUMO activities

- Development of NUMO QMS (Y. Takahashi)

- Mid term programme for science and technology department of NUMO

(K. Kitayama)

-Discussion on R&D priorities

15:30 – 15:45 *Break*

Block 2 Preparation for ITAC-DTAC Open Discussion on Level 3 Document Development

15:45 – 16:00 Objectives (K. Kitayama)

16:00 – 16:30 Programme and *modus operandi* (T. Ashida)

16:30 – 17:30 Documentation of Level 3 English version (H.Umeki)

- Working format

- Organization of reporting team

17:30 Adjourn

Day 2, Wednesday, December 17, 2003

Preparation for open discussion

10:30 – 11:30 Meeting of ITAC and DTAC for final confirmation of the programme
(C. McCombie)

11:30– 13:00 *Lunch and move to the venue for the open discussion (10 min walk from NUMO office)*

Block 3 ITAC-DTAC open discussion for Level 3 documents

13:00 – 17:30 Open discussion (**Annex 1: draft programme**)

17:30 Adjourn

18:00 Informal Dinner

Day 3, Thursday, December 18, 2003

Block 4 Closed meeting

09:30 – Closed meeting (ITAC Members)

12:00– 13:00 *Lunch*

– 15:00 Closed meeting (ITAC Members)

Block 5 Wrap-up

15:00 – 16:00 Summary of ITAC comments (C. McCombie)

16:00 – 16:30 Documentation plan for Level 3 English version (H. Umeki)

16:30 – 17:30 Discussion

17:30 End of meeting